



Assistant Director of Social and Cultural Development  
Nunavut Tunngavik Incorporated

Iqaluit, Nunavut

Reporting to the Director of Social and Cultural Development (SCD), you will provide assistance in managing the department which is responsible for directing and coordinating activities related to NTI's obligations as the Designated Inuit Organization (DIO) under Article 32 of the Nunavut Agreement. You will interpret federal, territorial and other policies, statues, regulations and procedures in regards to social and cultural issues; identify, monitor and develop options for policies and procedures required to carry responsibilities under Article 32 and priority areas. You will also represent SCD at meetings with government, other Inuit Organizations and groups where policy issues and trends may be discussed; ensure SCD meets all corporate, legal and financial requirements; negotiate and manage contracts and agreements for goods and services and assist the Director in ensuring adherence to approved budget.

You must have include a thorough knowledge of the Nunavut Agreement, NTI's mission and Corporate Governance; have experience and knowledge of social and cultural issues in Nunavut, be familiar with the processes of policy analysis; have strong analytical skills and have proven skills in leadership, negotiating and decision making. You should also have strong networking skills; be an accomplished team player; be knowledgeable of the political, governmental, organizational and cultural landscape in Nunavut; be able to work effectively with Institutes of Public Governments, Regional Inuit Associations and Governments. The ability to speak and understand the Inuit Language is a definite asset. A university degree or college diploma in business administration or in another related discipline would be preferable. Preference will be given to Inuit enrolled under the Nunavut Agreement.

**NUNAVUT TUNNGAVIK INCORPORATED**

Starting salary is \$95,922 per annum with \$24,000 per annum of Northern and Housing allowance.

For a complete Job Description, please contact:

Human Resources  
Nunavut Tunngavik Inc.  
P.O. Box 280  
Rankin Inlet, NU

Tel: (867) 645-5408  
Fax: (867) 645-3872  
E-Mail: [NTIHR@tunngavik.com](mailto:NTIHR@tunngavik.com)

**CLOSING DATE: October 27<sup>th</sup>, 2017**

***Our Mission: Inuit economic, social and cultural well-being through implementation of the Nunavut Agreement.***